**JALPAIGURI GOVERNMENT ENGINEERING COLLEGE**

**JALPAIGURI- 735102, WEST BENGAL, INDIA**

**www.jgec.ac.in**

**Department of Computer Science & Engineering**

**Meeting Minutes**

**Date: 23/11/2017 Time: 04:30 P.M. Venue: EDUSAT, CSE**

**Meeting Ref. ID** – JGEC/NPTEL/17/01

**Meeting Called By**: Dr. Dipak Kumar Kole, HOD, CSE, JGEC

**Agenda of the Meeting:** Determining itinerary.

**Members Present:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  | | --- | --- | --- | | **SL NO** | **NAME** | **YEAR** | | 1 | Soumik Ranjan Dasgupta(C) | 3rd | | 2 | Subhrasankar Chatterjee (AC) | 3rd | | 3 | Protyay Barman | 3rd | | 4 | Haranath Basak | 3rd | | 5 | Anurag Bandopadhyay | 3rd | | 6 | Aniket Dutta | 3rd | | 7 | Anik Ghosh | 3rd | | 8 | Sraboni Mondal | 3rd | | 9 | Swarna Kamal Dhyawala | 3rd | | 10 | Chandra Churh Chatterjee | 2nd | |

**Points Discussed at the Meeting and the Corresponding Decisions taken:**

* There would be two members who’d co-ordinate the entire committee.
* Campaigning is required and for that purpose a presentation needs to be made and presented to all streams.
* Cash collection would be done by two members.
* A Google form needs to be maintained to keep a record of people who pays via SPOC.
* Social media marketing needs to be done – Instagram / Facebook/ Video[jgec.ac.in]
* Collaboration might be opted for with CGEC , SIEM, and SIT.
* An account needs to be opened for the local chapter to maintain the college funds.

**Copy To:** 1) All Committee Members

2) HOD, CSE, JGEC

3) Principal, JGEC